

Minutes of the
October 24th, 2022

KBOO Foundation Board Agenda

In Person at 20 Se 8th Ave, Portland, OR 97214 or

Via Zoom Meeting: <https://us02web.zoom.us/j/89928501027?pwd=TVhpbTF3WnlEdkxxM2tPOWhWYTJzZz09>

6:00 PM-8:00 PM

Call to Order /Introduction

In attendance: Board members Ona Harshaw, Charles Shambry, Joyce Nance, Jessica Almroth, James Draznin, Emma Lugo, Malik Hale, Jill Blanchard Also present were staff Chris Merrick, Arthur Rizzoto, Phil Garfinkle, Drew Alcoser, Althea Billings, Zale Chadwick, Ender Blackand community member Reggae Bob and board applicant Lisa Loving

Facilitator: Emma Lugo Timekeeper: Chris Merrick

Approval of Agenda: *Motion by Ona Harshaw, Second Jill Blanchard Agenda,
Approved unanimously by voice vote*

Public participation: No Public Comment

Approval of September meeting minutes: Minutes not approved, deferred till next meeting

Budget Presentation: 2022-23 Budget Presentation by Danielle Shira, Bookkeeper
and Chris Merrick, Station Manager
Budget discussion with board members and staff
*Vote to Approve Budget with review in 3 months and 6 months.
Motion by Ona Harshaw, Second Jill Blanchard
Budget Approved unanimously by voice vote.*

Election of Officers and Committee Appointments

Officer Elections – Joyce Nance (Treasurer)
Sherry Morisch (Secretary)
Ona Harshaw (Vice President)
Emma Lugo (President)

*Motion to Approve Officers Jessica Almroth, Second Malik Hale
Officers Approved by unanimous voice vote*

Committee Appointments

Finance: Jill Blanchard, Joyce Nance, Emma Lugo
Development: Jill Blanchard, James Draznin, Ona Harshaw
Nominating: Jill Blanchard, Malik Hale, Charles Chambray,
Jessica Almroth
Program: Malik Hale, Joyce Nance
Facilities: Ona Harshaw

Engineering: Ona Harshaw, Joyce Nance
Governance: Emma Lugo
Management: Jill Blanchard, Emma Lugo, Ona Harshaw
Executive: Emma Lugo, Joyce Nance, Jill Blanchard and Ona Harshaw (non voting)

Station Manager's Report by Chris Merrick

Manager doing check ins with staff
Working on a timetable with staff to reopen station
Addressing how new employees are onboarded,
reports for grants, rebuilding volunteer database

Committee & Staff Reports

Nominating Committee reviewed board application for Lisa Loving

Finance Committee

Motion to add Ona Harshaw, Chris Merrick, Christina Lugo (Emma) as signers to OnPoint, Rivermark, Advantis and Charles Schwab accounts, to keep signers Althea Billings and Layla Kanaan, and to remove signers Kathryn Garcia (Katmeow) and all other signers.

Motion made by Jessica Almroth, seconded by Joyce Nance approved unanimously by voice vote.

Motion to remove Jenna Yokoyama from the station credit card and to replace with Chris Merrick as name on station credit card/

Motion made by Ona Harshaw, seconded by Jessicam Almroth, approved unanimously by voice vote

Governance Committee working on conflict resolution policy

Development Committee

Program Committee working on developing policies that allow staff to take direct action regarding programmers who violate rules.

Report from Membership Director

New Board Business

Station Reopening Discussion – station possible reopening around December 1st to be determined between the board and station manager with input from staff.

Covid Policy: Staff , Board and volunteers will continue to follow the station rules regarding vaccination and masking and will revisit this policy in the future.

Board discussion on request from News Department

Motion to pass resolution “KBOO Board of Directors endorses Portland’s Measure 26-228 and supports staff efforts to hold teach ins and educate community on this Measure”

Board had a Closed Session

Board ended Closed Session

Charles Shambry made the motion to close the meeting and Jessica Almroth seconded the motion to close the meeting and all voted yes to close the meeting.

These minutes produced by Board Secretary

Sherry Morisch