

July 26th, 2021

KBOO Foundation Board Agenda

Via Zoom Meeting: <https://zoom.us/j/98436655006>

6:00 PM-8:00 PM

Attendance Board: Ruba, Alyssa, Layla, Brian, Laurie, Jessica, Marvin

Attendance Community: Eugene, Jill, Zale, Aurthur, Laurie

Absent: KatMeow

Facilitator: [Jill Blanchard](#)

Notetaker: [Alyssa Hundersmarck - Board](#)

Stack keeper: Stephanie

Time keeper: Layla

1 Call to Order/Introduction

- [Review Abbreviated House Rules](#) 5min

2 Approval of July Agenda

1min

Laurie motions to approve agenda

Jessica seconds

Unanimous approval

3 Approval of [June meeting minutes](#)

1min

Stephanie: there were some topics to be discussed at the next meeting in the June agenda that are not on July's agenda

Ruba: move these topics to August agenda, asks if there are any further comments or additions

Layla motions to approve moving June items to the August agenda

Laurie seconds

Unanimous approval

4 Committee & Station Manager Reports

5min

- **Station Manager Report**

Celeste is absent for this months meeting, no urgent committee updates, no official station manager report sent this month other than the update about the website, check live document for updates

- **Any urgent Committee Updates**

Jessica: there are some committee updates further down in the agenda, but nothing urgent

5 New Board Business

20min

- **Vote on Bylaw revisions for Sept 21 Ballot**

Zale: First noting that there is a second thing that the governance committee has sent to the board which is passing revisions to policy 6 program advisory committee responsibilities, not in a hurry, people can take a look at it in the personnel governance committee board report. Personnel governance committee would like the board to approve the following bylaw revision and the language that would appear on the September 2021 ballot, this revision will update the language to reflect modern methods of communication it is about notice of annual and special meetings, removed in person or by telephone as ways to contact members of the foundation, we have left by mail and removed by publication in the program guide. We have added two ways 1) individual digital/electronic communications as way to encompass everything from texting to email and whatever may come up in the future 2) notice shall be posted on the homepage of the KBOO website.

Alyssa motions to have bylaw revision 4 appear on the September ballot

Laurie seconds

Unanimous approval

Zale: the document is ready for the ballot, nothing else to add to the September ballot

- **Review board self reviews-Work Plans?**

Alyssa: questions about August 2nd board retreat, wants to get together with anyone available regarding feedback from emergency meeting with management so we have something to bring to this retreat to discuss as far as self-reviews and work plan

Brian: agrees to meet in a work group before retreat

Brian and Alyssa will have separate workgroup for other items.

Not to confuse this with volunteer day which was being coordinated at the end of June and as moved to August

Zale: until we have a volunteer coordinator in place it will be hard to plan for this

Ruba: suggests keeping it alive, talking about it next month and planning once we have a volunteer coordinator

Alyssa: we are selecting applicants and conducting interview for volunteer coordinator this next week

Website design by Cheeky Monkey

Reason for website re-design: general security updates, visual updates, room in the budget to take care of some outstanding items, bylaws state any unbudgeted expense over \$3K need board approval

Brian motions to support the management in getting some work done, approve preliminary work on the website which will cost \$5K

Alyssa seconds

Unanimous support for the management with this project

Will move to discussion and vote with the executive committee

- **Treasurer for board discussion**

- [ARTICLE VII: OFFICERS Section 9.Treasure](#)

Ruba: asking if anyone wants to be treasurer, hands time to Eugene

Eugene: because Emma resigned we need a treasurer, will attend finance committee meetings, will be a member of the executive committee, the rest of the term that will run until September 30th. Asking someone to step forward, ideally someone with finance experience,

No one on the board currently has the capacity to take on this responsibility

Eugene: notes that it is short term, there are two upcoming meetings involving going over the proposal for next years budget, the treasurer needs to know what is in there so they can speak to that and ask the board to approve it and take any questions from the board back to the finance committee, and hopefully pass it before the term expires on September 30th

Ruba: asks what we do if we do not have a treasurer, Eugene says that we can probably get away with it if we find a new check signer

Alyssa volunteers to be check signer

Brian motions to remove Emma as check signer for all bank accounts and motions to make Alyssa check signer

Layla seconds

Unanimous approval

6 Old Board Business

5min

- Recruitment

(Update from Nominating)

Yesterday was the final day to submit applications to the board, we have 4 total

Laurie: it is close enough to the deadline we can accept additional applications, once we have the ballot prepared we cannot accept applications any longer

Nominating committee has some leeway, Gene suggests notifying people on the website that it will be open long. Application deadline Friday, will get this information out to public

Current applicants: Charles Chambray, Todd Kimball, Ashley Matthews, Jim Underwood (please forgive spelling if incorrect)

Discussing annual meeting - there are questions about whether in-person is still acceptable or how we manage this. Ruba suggests keeping it in person and says we are ready to switch to online if needed last minute. Location – Clinton Street Theater, going with CDC recommendation but will have a mask requirement anyway, something like masks required unless speaking, also with theater policy in mind, moving forward with planning for in-person annual meeting

- Strategic Planning Ad Hoc Committee

Brian: feedback from emergency meeting solidified that our need for planning is much more urgent and deeper than we think, the need for some changes, problems are systemic, need to create a sense of urgency and pull together a guiding team. Reaching out to fellow board members to see who wants to be on that guiding team.

Brian and Alyssa to get together and set a time for a meeting a couple weeks out for anyone interested

- Guidance planning meeting a couple weeks out

7 Open dialogue & discussion

5min

Staff came to the meeting with concerns regarding reopening the station, outdated equipment, salaries, funding gaps.

Gene: suggests they get with management on that, says as part of the negotiating team, they negotiated in October to consider what was considered a fair salary increase at the time and shared financial information with Arthur and union representative about KBOOs financial position and what we can afford, we have been trying to schedule a meeting with the CWA representative since April and have not gotten a response on meeting with them to conclude our negotiations, taking these grievances first to negotiate before bringing them to an outside board, feels this is inappropriate and borders on being an unfair labor practice, expresses understanding being underpaid and overworked but we have to work together as a team

Board members offer validating response and reassure staff they have been heard that he has been heard and that we are working on many things as a board with greater sense of urgency and clarifies that the re-opening of the station was not the decision of the board and no individual board member has authority, the board never voted on re-opening, proposing adding this topic to the discussion in the August board meeting to ask for feedback about how the station re-opening is going and if it is supported to continue operations in the fashion that it is today, if staff want to move to close the stations again that they can come to management with a proposal because it is management decision.

8 Comments or announcements

5min

9 Public participation

10min

10 Adjournment:

1min

Laurie motion to adjourn

Brian seconds

Unanimous approval

The next meeting is to be held on Monday, August 23rd, 2021 at
6:00PM

To join the meeting, click on the link sent by email or found on the website. Do not log into any KBOO zoom account, unless you are the facilitator.