

Monday, December 28th, 2020
KBOO Foundation Board Agenda
Via Zoom Meeting: <https://zoom.us/j/466500368>
6:30PM-8:20 PM
Laurie: Notes
Jessica: Stack
Brian: Timekeeper
KatMeow:Facilitation

Attending: KatMeow, Emma, Laurie, Brian, Jessica, Karla, Shaheed, Stephanie

Absent: Ruba, Alyssa, Marvin, Layla

[most people had some difficulty connecting to zoom, so a late start]

1 Call to Order /Introductions

5min

- Review House Rules/KBOO mission
- Intro-Name/Pronouns(optional)/what is your connection to KBOO-board/committee/staff/volunteer/member/listener/icebreaker question

2 Approval of Agenda

1min

Katmeow moves, Laurie seconds, unanimous approval

3 Approval of November meeting minutes

1min

KM moves to approve, Jessica seconds; unanimous approval

4 Committee & Station Manager Reports

Station Manager Report (Celeste)

10min

Give Guide last week; a bit under goal, have increased promos
Station mgrs planning to submit Juan Young grant Jan 1

Union sent draft of collective bargaining agreement; few more housekeeping issues related to it; will probably begin contract term June 1

Executive Officer's Report (KatMeow) **10min**

Met to make sure that mgmt have credit card; had to fix language in order for OnPoint to be able to verify

Board training for major donors; board members have been making calls this past week

Excited to work on work plans (for later this eve)!

Finance (Stephanie & Emma) **5min**

Gene presented work plan for 2021 (email sent to board members) no budget figures yet

Emma will share last month's report on drive

Emma raised \$3k w/donor calls. What worked: Calling folks and talking about all the good things going on, great music, programming, BOD work.....

Nominating (Jessica) **5min**

Hasn't yet met since annual mtg; No need right now.

Programing (Shaheed) **5min**

Tammy doing great job training new programmers

Raised some concerns over some late nite "raw" and graphic material; FCC guidelines don't apply at late hour, but concerns over whether meeting KBOO values

Jenna recommended following process and reporting issues to Program Comm and Program Director (Azia)

Development (Laurie) **5min**

Committee proposed idea for each board member to call, write, or contact 25-50 folks we know to become sustaining members

Reminder that draft letter template to send out available in board google drive

Also Katmeow can send out training “talk” sheet w/KBOO accomplishments and plans used in donor calls
Link from Brian to help report and stay on track for contacting folks over next 6 months:

<https://1drv.ms/x/s!AnnuoavcphsZrGSnpsi1UnBoE3H6?e=quhzxM>

Celebratory meeting time for support with how we are doing with raising \$\$ for our board goal.

Personnel (Zale) **5min**

Did not meet in Dec.(due to major donor script training for board)
Jan 11th 6pm next meeting

Engineering (KatMeow) **5min**

new equipment discussions
some engineering discussions understandably technical for laypersons

Other Ad hoc **5min**

5 Old Board Business **10min**

Who are our committee chairs? (Different than Liaison)
In past staff are often chairs but it does not have to be.
MacRae-Finance
Arthur-Engineering
Tom-former Development
Committee liaisons will each check at next committee meeting to elect and decide on committee chair and report back next board meeting

6 New Board Business **10min**

Based on suggestion from Diablo, KatMeow will work with Zale to find way to insure that links to various committee and board meetings are clear on the KBOO website

Facilities Help Request from Management-if there are any board members who have construction/contractor backgrounds contact mgrs

Create Board Work Plan (to be held by Exec Com.)

Finance- 5min

Budget Review/ Budget Calendar

Nominating

Board Recruitment/Annual Meeting/Updating Website **5min**

Programing 5min

Increasing programs/recruiting programmers

Development 5min

Fundraising/Event Calendar/Major Donor Outreach

Personnel/Governance 5min

Bylaw reviews

Strategic Planning Committee/Workgroup 5min

to set time and date to begin 2021 Strategic Planning

get input from staff/ volunteers/community

Possibly hire a consultant?

committee will review current strategic plan

8 Open dialogue & discussion 5min

Tim “Diablo” would like clearer committee/board meeting links & times & schedulers/facilitators. Zale and Katmeow will work on improving.

<https://kboo.fm/committees>

9 Announcements 5min

10 Public participation 10min

11 Adjournment: 1min

KatMeow motions to adjourn the meeting, Karla seconded;
unanimous approval

**The next meeting is to be held on Monday January 25th, 2020
at 6:00PM**

If you're a user of KBOO's zoom account, please make sure to login to the
staff/board meeting using YOUR personal zoom account, not KBOO's. Thanks!